

Email: [milnerton.canoe.club@gmail.com](mailto:milnerton.canoe.club@gmail.com)  
Web: <http://milnertoncanoeclub.co.za/>

Woodbridge Island,  
Otto du Plessis Drive,  
PO Box 484,  
Milnerton, 7435.



## CLUB HIRE AGREEMENT 2024

**NO GLITTER OR CONFETTI  
ALLOWED ON PREMISES  
BIODEGRADABLE MATERIALS ONLY**

Venue:	
Date of Function:	
Name of firm / individual (hirer):	
Nature of function:	
Contact person:	
Tel: cell	
Tel: work	
Number of people:	
Invoice to be emailed to:	
Deposit:	R1250.00 deposit payable within 5 days of booking to: <b><u>Milnerton Canoe Club</u></b> <b><u>Bank - Nedbank</u></b> <b><u>Account No -1093008326</u></b> <b><u>Branch Code - 198765</u></b> <b><u>Reference: "Name &amp; Date of booking"</u></b> Deposit is non-refundable if booking cancelled
Deposit Return:	If no breakages/losses incurred at function, the R1250 deposit to be returned, in full, after premises inspection on day following function by way of an EFT. NB - DEPOSIT to be refunded to:  <b>Name:</b> <b>Bank:</b> <b>Acc. Number:</b> <b>Sign:</b>

<b>Breakages/Losses:</b>	Fee: R15 per glass broken. Other items to be charged at replacement value and deducted from deposit
<b>Electricity:</b>	The club takes no responsibility for “power failures” or “load shedding”
<b>Hire Fee:</b>	<p><b>R3000.00 (INCLUDES CLEANING)</b> payable 10 days before date of function to:  Milnerton Canoe Club  Nedbank  Account No – 1093008326  <b>Reference – “Date of booking”</b></p> <p><b><u>Forward a copy of proof of payment to email:</u></b>  <a href="mailto:milnerton.canoe.club@gmail.com">milnerton.canoe.club@gmail.com</a>  <b><u>And quote your ‘Name &amp; function date’ as reference.</u></b></p>
<b>Bar:</b>	<p>Milnerton Canoe Club is licenced to sell alcohol.  Corkage of R2500.00 is payable in the event of the bar not being utilised and the hirer elects to bring own alcohol.  Should it be noted that alcohol is been utilised on the premises, notwithstanding the use of the bar facilities, the hirer will forfeit their deposit.  Under no circumstance is alcohol to be supplied to persons on the premises who are under 18 years of age.</p>
<b>Hire Options:</b>	<p><b><u>Music / PA Sound System:</u></b> Dual direction 2 x 1500 watt sound towers with sub woofer. Bluetooth, USB and aux input options with Karaoke mode. (Only available if using club bar facility).  <b>R500 per event.</b> Add party lighting: <b>R200</b> (6 party lighting features). <b>Only available if using club bar facility.</b></p> <p><b><u>Loadshedding Generator:</u></b> 2500 watt petrol generator to keep the party going (lights and music, not for other appliances) <b>R250 per event.</b> Additional <b>R35/hour fuel charge.</b></p> <p><b><u>Table Glassware:</u></b>  Champagne fluted 250ml glasses: <b>R2.50</b> each  Water/juice 330ml tall glasses: <b>R2.50</b> each  Glass breakage: <b>R15 / glass</b></p> <p><b><u>Kitchen Helper:</u></b> Kitchen/Function assistant to help with preparation and cleaning <b>R300 / 6 hour.</b>  Please check availability beforehand.</p> <p><b><u>Security Guard:</u></b> Professional security company guard for access control and parking security: <b>R950 / 12hr..</b></p>
<b>Return of Keys:</b>	9h00 the following day
<b>Date Deposit R1 250 paid:</b>	(office use for MCC)
<b>Date Hire fee R3 000 paid</b>	(office use for MCC)
<b>Spit Braais:</b>	Only gas spit braais are allowed. Wood/charcoal to be used in our indoor braai and not in the outside drums on the stoep. HIRER to supply own fuel.
<b>Furniture:</b>	Removal of furniture etc. from the hall is not allowed unless items are replaced at the end of function. No items to be left outside overnight.
<b>Security:</b>	The HIRER hires the Club at his/her own risk.
<b>Terms accepted:</b>	<p>Venue limited to 80 individuals only.</p> <p>Signature: _____ Date: _____</p>